

CUE Needs You!

As CUE continues to grow, there are several key roles we need to fill. These volunteer opportunities are open to any alumni from Columbia. Time commitments range from six-months or 1-year, and will be renewable. There are so many ways to make this alumni network strong. If you have any other ideas, please contact any of the current CUE Organizational Committee members - we'd love to hear from you!

Here are some starting points:

Newsletter Editor and Assistant Editor (Web Committee): CUE plans to publish a regular e-newsletter for our membership. The Newsletter Editor and Assistant editor will be responsible for writing, compiling, researching, assigning and editing newsletter content, presenting a wide array of information to the group ranging from event promotion and career advice to member announcements, classifieds and interviews.

Contributing writers (Web Committee): Have a relevant entertainment topic you'd like to cover? Help us cover it! Pitch stories, write features, blogs and articles for the CUE website and newsletter. Let us know your area(s) of interest and availability.

Calendar Coordinator (Web Committee): Be the person who knows what's going on and when! Columbia alumni have film openings, readings and other events happening throughout the year. The Calendar Coordinator will be the point person for alumni submitting their information, and will be responsible for posting it on the website and compiling it for the monthly newsletters.

Event Historian (Events Committee): Have a digital SLR and a love of photography? We need an experienced photographer to help document our events and meetings.

CUE Publicity (Events Committee): Help promote CUE events and programs. Within the Columbia community; and to the entertainment community at large. Work with the different University publications, alumni offices, as well as the trades to get the word out about CUE

activities.

Assistant Webmaster (Web Committee): this position will work with and support the webmaster to facilitate updates to the site, prepare, format and send e- newsletters and more (HTML, CSS and basic Photoshop (resizing/exporting web graphics) experience needed, PHP, Joomla and other design/development skills a plus.)

Interactive Designer (Web Committee): Help define the branding of CUE! We need a creative designer to help create graphic and interactive elements for the site (Illustrator, Photoshop, Fireworks, Flash experience and an online portfolio needed).